



## Braeview School Library Borrowing Policy

*'There are many little ways to enlarge your child's world. The love of books is the best of all'*

*Jacqueline Kennedy*



Braeview School Library is a space where students can feel safe and empowered to make their own choices about what they read. It is important for students to have the opportunity to make their own reading choices as this leads them to continue to read for pleasure and to feel confident in reading for a purpose.

### Statement of Purpose

Braeview School staff and governing council support students reading a variety of texts for enjoyment and to develop their literacy skills. We acknowledge that reading has positive benefits including improving literacy skills, background knowledge, and vocabulary. Sharing books supports students to expand their world view, demonstrate empathy, imagine possibilities and engage in creative exploration.

In providing a school library, we aim to deliver an equitable and inclusive service that reflects the interests and diversity of our community.

### Borrowing

Students attend a weekly library borrowing session with their class teacher. Students are encouraged to choose books that are age appropriate and match their reading ability

The Library is also open from 8:30am each morning and during lunch times for children who would like additional borrowing opportunities.



Government of South Australia  
Department for Education

# BRAEVIEW SCHOOL

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Students may borrow as many times as they wish, provided they keep to their maximum limit and have returned their previous loans.

## Borrowing Limits

Reception – Year 2 : 2 books

Year 3 – 5: 3 books

Year 6: 4 books

## Returns

Students in Years R-2 return their books on a weekly basis.

Students in Year 3-6 return their books fortnightly.

Unfinished books can be renewed during class borrowing or during break times. Students are asked to bring the book with them to have the loan extended.

Books can be borrowed over holidays in April, July and October (not over December/January). All books will be returned by Week 7 Term 4 for stock take.

Overdue notices are sent home via the class teacher. An email is sent to the class teacher each fortnight, who reminds the student that they have an overdue book/s.

Students are asked to return their overdue loans promptly or to see the Library staff if they believe the loan has already been returned.

Every attempt will be made to assist students to locate any item that may be missing.

For books still overdue after the first notice, a second overdue/recall notice will be sent to remind students to return overdue loans.

If books cannot be located and or if books are damaged beyond repair the book can be replaced with a 'like' book which is in good condition from home or purchased new.

***'Books may well be the only true magic'- Alice Hoffman***